

	LOCAL CHARITY RATE- per hour			STANDARD RATE- per hour			COMMERCIAL RATE- per hour		
	Small Merton community groups; small charitable and voluntary organisations; social enterprise groups			Larger voluntary or charity groups; schools & colleges; local arts businesses; private party & birthday party bookings			Businesses and commercial organisations and events		
	Wed-Sat 09:00-17:00	Mon-Tues 09:00-17:00	Mon-Sat 17:00-23:00 /Sunday all day	Wed-Sat 09:00-17:00	Mon-Tues 09:00-17:00	Mon-Sat 17:00-23:00 /Sunday all day	Wed-Sat 09:00-17:00	Mon-Tues 09:00-17:00	Mon-Sat 17:00-23:00 /Sunday all day
<b>Annexe</b>	£19.00	£22.00	£30.00	£30.00	£36.00	£45.00	£36.00	£45.00	£55.00
<b>Exhibition Area</b>	Rarely available at this time	£38.00	£45.00	Rarely available at this time	£44.00	£50.00	Rarely available at this time	£50.00	£60.00
<b>Adventure Theatre</b>	Rarely available at this time	£58.00	£67.00	Rarely available at this time	£65.00	£75.00	Rarely available at this time	£80.00	£90.00
<b>Main Theatre</b>	Rarely available at this time	£115.00	£130.00	Rarely available at this time	£165.00	£180.00	Rarely available at this time	£190.00	£240.00

**Additional Charges**

Projector and Screen: £30 per day  
 Hot Water Urn: £10.00 per day  
 PA System: £15.00 per day  
 CD Player: No Charge

**Prices include VAT**

Prices are at the discretion of the Head of Operations. Additional technical requirements and more complex events may incur additional costs.

The Main Theatre and Exhibition Area are only available after Polka Opening hours. Normal Polka hours are Wednesday -Sunday 9:30-4:30 with some evenings on Saturdays. All events must end by 11:00pm and a minimum hire period may apply.

**Booking Procedure:**

Please call or email with the type of event you are interested in hosting. Please include any dates, start and end times, how many people attending, and type of event. All bookings will be confirmed in writing and a contract issued.

To discuss your event or for further information please contact Hilary O'Connor, Head of Operations, on 0208 545 8334 or [hires@polkatheatre.com](mailto: hires@polkatheatre.com)